

DRAFT - State Information Sharing and Issue Resolution

Goal: Establish a process for the State departments, counties, and local government to:

- pose and resolve questions,
- establish consensus on issues,
- share information,
- get Workgroup, Sub-Workgroup, Legal, OHI and HCFA's review and comments as needed, and
- have a library of information and Frequently Asked Questions (FAQ's) that can be shared.

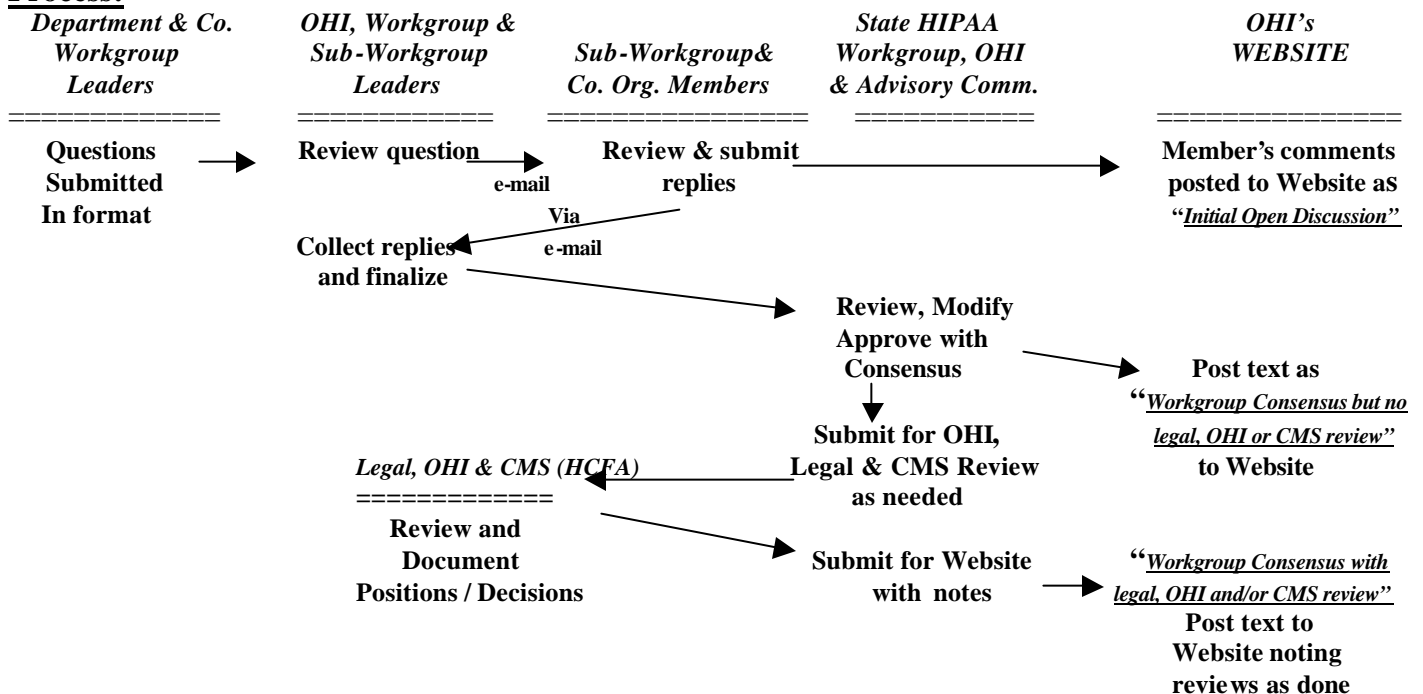
General Information and Attributes:

Establish an interactive Website and library for communicating OHI's policies and procedures, sharing resource tools (assessment tools, document templates, etc.), and act as an information warehouse for publishing workgroup missions, agendas and minutes, questions posed and answers, working documents, links to other site(s) and other information.

Utilize E-mail to accommodate passing questions, receiving replies and information. An e-mail list might include State department HIPAA Project Leaders, State HIPAA Workgroup and Sub-Workgroup Leaders, County HIPAA Project Leaders, local government, and organizations representing county interests (like WDA, CMHDA, CCSIDA, etc.) for participation. Information might include: Statements that need involvement to get a consistent best practice approach established, spontaneous questions, actions taken by a workgroup(s) or other entities, establish or refine plans for doing tasks, statements that need consensus.

A part of the Private HIPAA Website may be available for sharing state and county topics and information. A number of functions can be discussed as needed. **The Issues Forum is at: www.dmh.cahwnet.gov/hipaa2001/4a.asp.**

Process:



For comments: with state, county, public or contractors working with them, there will be a person id and password for commenters.

For Viewing: it will be open to all

It is proposed that OHI have an issue coordinator and have leads or co-leaders for the Sub-Workgroups, resource staff for the Sub-Workgroups assistance scheduling rooms, teleconference access, and Web enabling.

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DRAFT for discussion.

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